

# COME PARTY WITH US!

[parties@jetsettiki.com](mailto:parties@jetsettiki.com)

## PRIVATE EVENT DINING OPTIONS

*Is it your birthday? Are you hosting a staff get-together? We love friends and laughter! Jet Set welcomes large groups to enjoy our refreshing cocktails and delicious food. For large parties, we offer buffet style dining options.*

### HORS D'OEUVRES | each platter serves 15-20 people

- 5-Spice Wing Platter \$175** korean fried chicken wings with your choice of sauce
- Edamame Dumplings \$68** served with ginger-soy dipping sauce
- Pork and Cabbage Dumplings \$150** served with ginger-soy dipping sauce
- Curried Chicken Momo Dumplings \$130** served with ginger-soy dipping sauce
- Pork and Kimchi Dumplings \$110** served with ginger-soy dipping sauce
- Cold Sesame Noodles \$70** scallion, cucumber, carrot, sesame dressing, peanut
- Jet Set Sliders \$160** lettuce, tomato, pickles, grilled onions, American cheese, secret sauce
- Sweet Chili Chicken Sandwich Sliders \$125** fried chicken, lime aioli, sweet chili sauce, pickles
- Big Kahuna Sliders \$160** lettuce, grilled onions, pineapple, Monterey Jack cheese, teriyaki sauce
- Spring Rolls \$115** vegetable spring rolls served with nuoc cham dipping sauce

### ENTREES | each platter serves 30 people

- Popcorn Chicken \$125** popcorn chicken tossed with your choice of sauce
- Lo Mein \$85** vegetable lo mein with seasonal vegetables **Add Chicken +\$25 Add Shrimp +\$40**
- Gold Medal Fried Rice \$60** pineapple, egg, scallion, carrots, peas **Add Chicken +\$25 Add Shrimp +\$40**
- Wok Seared Seasonal Vegetables \$90** season vegetables stir-fried with, fermented black beans, garlic, shao xing, sesame seeds

*\*these are sample menus and are subject to change upon seasonality and availability*

### PRIVATE EVENT BAR OPTIONS

*please select one of the following packages for your private event*

#### Open Tab

Jet Set will run an open bar tab for the duration of the event, to be settled at the end of the party. The client may decide to exclude certain top shelf liquors and/or cocktails at their discretion.

#### Prepaid Bar Tab

The client may allocate a set amount to an open bar tab for their guests. The client may decide to exclude certain top shelf liquors and/or cocktails at their discretion.

**If you would like to design a custom bar package, please contact our Event Coordinator**

## **AMAZING THINGS THAT ARE ALSO OPTIONS**

**JET SET CAN ARRANGE FOR A VARIETY OF ENTERTAINMENT ADD-ONS.  
PLEASE LET OUR EVENT COORDINATOR KNOW IF YOU ARE INTERESTED  
IN ANY OF THE FOLLOWING SUPER FUN ADDITIONS TO YOUR EVENT!**

**Live Music!**

**Tahitian Dancers!**

**Photo Booth!**

# ON-PREMISE EVENT AGREEMENT

Thank you for your interest in hosting your event with us at Jet Set

**Customer Information**

<b>NAME</b>	
<b>ADDRESS</b>	
<b>PHONE NUMBER</b>	
<b>EMAIL</b>	
<b>CREDIT CARD ON FILE (FOR OFFICE USE ONLY)</b>	<b>VISA/MC/DISC/AMEX LAST 4 DIGITS ____ _</b>

**Event Information**

<b>DATE OF EVENT</b>	
<b>GUEST COUNT</b>	
<b>TYPE OF EVENT</b>	
<b>FOOD/BEVERAGE PACKAGE</b>	
<b>FOOD/BEVERAGE ADD-ONS</b>	
<b>START/END TIME</b>	

\* finalized guest count is due 2 weeks prior to event

\*\* you may set-up 30 minutes prior to your event start time, and all personal items must be removed from the space within 30 minutes following the conclusion of your event.

## **PRICING AND POLICIES**

This Agreement is between Jet Set (the “Company”) and the Customer for food and beverage services and use of the Dining Room.

### ***PRIVATE EVENT AGREEMENT***

All private events must have a signed Private Event Agreement on file at the restaurant. Rooms, services, and products will not be provided without a signed agreement.

### ***GUEST COUNT GUARANTEE AND MENU SELECTION***

To ensure the high standard of food quality and service Jet Set is known for, final guest count and menu selections are due 14 days prior to your event. Should the actual amount of guest attendance at the event equal less than the final guest count, no discount or other adjustment will be made to the charges incurred.

### ***PAYMENTS***

We accept American Express, MasterCard, Visa, Discover, certified check, or cash payments. Jet Set requires a credit card number on file until the conclusion of your event to guarantee this private event reservation. For parties of 10-30 guests, Jet Set will place a credit hold of \$20 per guests. Jet Set requires 24 hours notice of a cancellation. Failure to cancel the reservation within 24 hours of the event, Jet Set will run the credit hold.

For partial and full buyouts, a 50% deposit is required at contract signing to reserve date. The deposit is non-refundable within 14 days of the date of your event. Remaining balance must be paid in full prior to the commencement of the event. In the event of non- payment at the conclusion of the event, the card on file will be charged for the remaining balance. In the event that the card on file can not be charged, another form of payment must be provided within 24 hours or the customer will incur a late fee of 5% of the balance due.

### ***GRATUITIES***

A 20% gratuity will be automatically applied to parties over 10 guests and private event amounts.

### ***TAXES***

The Customer agrees to pay any and all federal, state, municipal, or other taxes imposed on or applicable to the event. Guests, groups or organizations requesting exemption from applicable taxes are responsible for providing Jet Set with a copy of the tax exemption certificate in advance; otherwise applicable taxes will be charged.

### ***DISCOUNTS & PROMOTIONS***

Any Jet Set discounts or promotions do not apply to private events.

#### ***DECORATIONS & DISPLAYS***

Decorations should be installed in such a manner that they do not damage the paint, furniture, fixtures or equipment in the dining room. The Company reserves the right to remove or modify any decorations that pose a safety risk or are deemed inappropriate. The Customer agrees not to use confetti, glitter, or any similar substances in the dining room. The Customer shall be responsible for cleaning the dining room after the Event and restore it to the condition it was delivered to the Customer.

#### ***ALCOHOLIC BEVERAGES & RIGHT TO REFUSE SERVICE***

In compliance with New York state laws, the Company will not serve any alcoholic beverage to any guest who appears to be intoxicated, and will not allow any alcoholic beverage to be served to any minor. The Customer and its guests will not be permitted to bring any alcoholic beverage, other than those served by the Company, to the premises of the Company, unless previously arranged. A corkage fee of \$30 per bottle will apply to outside alcoholic beverages brought to the premises.

#### ***CHANGES***

While every attempt will be made to adhere to the agreed upon menu, the availability of foods, beverages, and vintages are subject to change without notice and appropriate substitutes will be made if necessary. Prices are subject to change without notice.

#### ***DISPLAY RIGHTS***

Jet Set reserves the right to use photos from your event for promotion, display, advertisement, internet publication, etc. The Customer may request for images to not be shared.

#### ***STANDARD TERMS***

This Agreement contains the full, written intention of the parties and supersedes all other written or oral agreements. The Company hereby rents the Dining Room to the Customer for hosting the Event at Jet Set on the Event Date.

The Company will provide the Dining Room with the following facilities: (a) Restaurant serving a predetermined selection of food and beverages to be agreed upon between the Company and the Customer; (b) Adequate staff to perform required services.

**Charges and Advance Deposit.** The balance for the use of the Dining Room shall be as stated hereinbefore. The Advance Deposit ("Deposit") is due with this signed Agreement. The Deposit is non-refundable within 14 days of the date of the event. The remaining amount of balance is due on the Event Date. If payment is received after the due date, the Company may charge a late penalty fee of Five (5%) percent of the balance due. The Customer will be charged a Thirty-Five (\$35.00) Dollar fee for any returned check. 20% gratuity will be added to the final bill for non restaurant buyout events.

**Damage and Indemnification.** The Customer will indemnify the Company and its owners, officers, agents and employees against, and hold them harmless from any and all claims, actions, suits, proceedings, costs, expenses, damages, and liabilities, including attorneys' fees, arising from or in connection with: (i) the use of the dining room or the services and facilities provided by the Company pursuant to this Agreement; and (ii) the Event either during or after the Event. The Customer further acknowledges and agrees that it will indemnify the Company, and hold the Company harmless from damage to the equipment, furniture, and fixtures of the Company during the rental period caused by any of the Customer, its agents or its guests, and all loss by theft or disaster.

**Changes and Cancellations.** In the event of change of the Event Date, the Customer will request the change from the Company in writing at least fourteen (14) days in advance of the original Event Date. If there is no availability for the alternate date, the Customer may cancel the booking in which event the Customer will forfeit the Advance Deposit, but will not be liable for other unpaid User Fee. Any cancellation occurring less than fourteen (14) days prior to the Event Date will forfeit all payments received by the Company.

**Compliance with Laws.** The Customer shall comply with all applicable laws and regulations and shall not use or occupy the premises of the Company for any unlawful purpose or permit others to use or occupy the premises of the Company for any unlawful purpose.

**Miscellaneous Terms.** If any term or provision of this Agreement is finally adjudged to be illegal or invalid for any reason, such illegality or invalidity will not affect the validity or enforceability of the remainder of this Agreement. This Agreement will, with respect to any and all matters, including, but not limited to, validity, construction or performance, be governed by the laws of the State of New York. The term "Agreement" as used in this agreement, will mean this agreement and all exhibits and schedules in connection with same. This Agreement constitutes the entire understanding of the parties and supersedes all prior understandings, whether written or oral, between the parties with respect to the subject matter of this Agreement. The parties irrevocably accept the jurisdiction of the federal or state courts of competent jurisdiction located in the Orange County, State of New York and any related appellate court and irrevocably waives any objections that any party may now or hereafter have as to the venue of any such action or proceedings brought in such a court or that such a court is an inconvenient forum.

**Military Service.** Should the event not occur as the result of the Customer being summoned for active military duty in a time of war, one of two options are available: 1.) The event will be postponed until such a time that the Customer has returned from duty and is available to hold the event, or 2.) All payments remitted to the Company by the customer in relation to the event, including deposits heretofore described as "non-refundable", shall be returned to the customer.

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*Customer Name (printed)*

I have read and agree to the above terms and conditions:

\_\_\_\_\_ *Customer Signature and Date*

**Jet Set**

**50 Front Street | Newburgh**

**jetsettiki.com | (845) 563-0941**

**CREDIT CARD AUTHORIZATION FORM**

Please complete all fields. You may cancel this authorization at any time by contacting us. This authorization will remain in effect until cancelled.

<b>CREDIT CARD TYPE</b>	<input type="checkbox"/> <b>Mastercard</b> <input type="checkbox"/> <b>Visa</b> <input type="checkbox"/> <b>American Express</b> <input type="checkbox"/> <b>Discover</b>
<b>CARD HOLDER NAME (AS SHOWN ON CARD)</b>	
<b>CARD NUMBER &amp; CVV</b>	
<b>EXPIRATION DAY (MM/YY)</b>	
<b>BILLING ZIP CODE</b>	

I \_\_\_\_\_ hereby authorize Jet Set to charge my credit card for the agreed upon purchases. I understand that my information will be saved to file for future transactions on my account. \_\_\_\_\_ customer signature  
\_\_\_\_\_ date